



**ST. FRANCIS DE SALES SEMINARY, HIGH SCHOOL UNIT**

San Lorenzo Ruiz Road, Lipa City, Batangas

Tel. No.: (043) 756-4190 E-mail Add: [sfsminor@yahoo.com.ph](mailto:sfsminor@yahoo.com.ph)

**ADMISSION POLICY AND PROCEDURES**

1. Fill in the Application Form and prepare the other requirements. Submit them to the Office of the Registrar.

*Requirements to be submitted: (original & photocopy)*

1. Birth Certificate
  2. Baptismal Certificate
  3. Confirmation Certificate
  4. Marriage Contract of Parents
  5. Report Card (Certified true photocopy)
  6. Recommendation Forms A, B, and C (original copy)
2. **Pay Php150.00 for the testing fee. Date of the Entrance Examination will be scheduled upon submission of the forms and other requirements.**
  3. **Get the testing permit slip from the Office of the Registrar.** This will be presented on the date of exam.
  4. Result of the exam and the date of the interview of the applicant and his parents will be communicated through SMS or through e-mail.
  5. The SFS Minor Seminary only accepts Incoming Grade 7 and Incoming Grade 8 (for transferees).